



# IMPERIAL INSTITUTE OF FIRE AND SAFETY

(Affiliated To NATIVE SKILL DEVELOPMENT AND TRAINING COUNCIL DELHI -REG. NO.NSDTC/KL/07/A/0103)  
An ISO 9001-2008 Autonomous Body Recognized by Government of India

## REGISTRATION FORM

APPLICATION NO: IIFS

DIPLOMA  ADVANCED  POST GRADUATE  CERTIFICATION

### PERSONAL INFORMATION

NAME: (Mr/Ms/Mrs) .....

SEX: ..... AGE: ..... DATE OF BIRTH: ..... BLOOD GROUP: .....

RELIGION: ..... FATHER NAME: .....

OCCUPATION: ..... MOTHER NAME: .....

ANNUAL INCOME OF FAMILY: ..... POSTAL ADDRESS: .....

MOBILE NO: ..... TELEPHONE NO: .....

EMAIL ID: ..... PASSPORT NO: .....

REGISTRATION MODE:  DIRECT  A/C TRANSFER  ONLINE

### EDUCATIONAL QUALIFICATION

SSLC: ..... % OF MARKS ..... BOARD ..... YEAR OF PASS .....

HSC: ..... % OF MARKS ..... BOARD ..... YEAR OF PASS .....

GRADUATION: ..... % OF MARKS ..... BOARD ..... YEAR OF PASS .....

### DECLARATION

I ..... HERE BY DECLARE THAT ALL INFORMATION GIVEN ABOVE ARE TRUE TO THE BEST OF MY KNOWLEDGE AND I ACCEPT ALL THE RULES AND REGULATIONS OF IMPERIAL INSTITUTE OF FIRE AND SAFETY AS A STUDENT AND I UNDERSTAND THAT ANY MISBEHAVE FROM ME WILL END IN THE TERMINATION OF MY ADMISSION.

SIGNATURE: .....

DATE: .....

### FOR OFFICIAL USE ONLY

BATCH: ..... REGISTRATION NUMBER: ..... ID: .....

REGISTRATION DATE: .....

AUTHORISED SIGNATURE: .....

PHOTO



# IMPERIAL INSTITUTE OF FIRE AND SAFETY

## TERMS & CONDITIONS

Welcome to Imperial institute of fire and safety. The Terms & Conditions here in under are deemed to have been read, understood and agreed upon once the course booking has been processed. The terms and conditions are binding once the booking form has been signed and submitted. Kindly confirm that the details in these terms and conditions on the booking form are complete and accurate before you commit yourself to confirming your course. If you think that there is a mistake, please make sure that you ask us to confirm any changes in writing. In the event that any of these terms and conditions is inconsistent with any terms and conditions on the booking form, the latter shall prevail.

**FEES:** Full payment of the course fees must be received by the date of the course commencement. The institute will only confirm enrolments when a 50% deposit is made. It is at the discretion of the Institute to accept payment term agreements. Once a payment has been received the prospective student will receive a receipt and details of the pending balance.

**METHODS OF PAYMENT:** Fees can be paid by direct deposit in bank account, credit or debit card, or in cash. All Amount should be payable in favour of ALSIDING PRIVATE LIMITED and will only be accepted on presentation of the Payee's identification card. Fees can only be paid in cash provided the payment is made in person. If a company or organisation is funding the course, the applicant is requested to provide a company purchase order together with the booking form. Payment is required within thirty (30) days from the date of the invoice or as specified. Payments for individual lessons must be paid in full prior to the scheduled course.

**LATE APPLICATIONS:** Provided that a course has not been closed for bookings, the Institute may accept further bookings till the day of commencement of the course. Confirmation of course booking for late applicants would be done by the Institute by telephone or via email. If no formal confirmation from the Institute has been received within 24 hours of the submission of application, it shall be the duty of the applicant to contact the Institute to confirm the status of the booking.

Contact details of the applicant must be provided when booking. The applicant must ensure that the details provided are in full and correct. No refunds of fees and/or deposits will be provided should there be a cancellation once payment has been affected.

**CANCELLATION BY THE INSTITUTE:**

The Institute reserves the right to amend or cancel courses, change course dates, substitute educators at any time. The Institute guarantees a three (3) working day notice where a course is cancelled or rescheduled. The applicant will be given an option to choose another related course.

**CERTIFICATE REPRINT & EXAM RESCHEDULING FEE:**

If your certificate(s) has previously been received and since been lost, stolen or damaged, a certificate reprint fee will apply.

Students who wish to reschedule their confirmed exam session will incur an administrative fees.

The Institute reserves the right and retains copyright to all promotional photographs, which may be taken of students on its premises. The Institute will obtain permission from the student before taking photographs, and the student has the right not to be photographed. No personal details of students will be passed to third parties, except the appropriate authorities, without prior consent.

**DECLARATION:**

I ..... DO HEREBY DECLARES THAT I AGREE THE PRIVACY AND OTHER POLICY TERMS AND CONDITION OFW IMPERIAL INSTITUTE OF FIRE AND SAFETY AND AGRE TO

FORWARD MY COURSE REGISTRATION AND FURTHER PROCEDURE TO GET THE ENTITLED QUALIFICATION.

DATE: .....

SIGNATURE: .....

OFFICE SEAL:

(REGULAR STUDENTS SHOULD SUBMIT THE ORIGINAL RECEIPT BEFORE ATTENDING THE CLASS)

